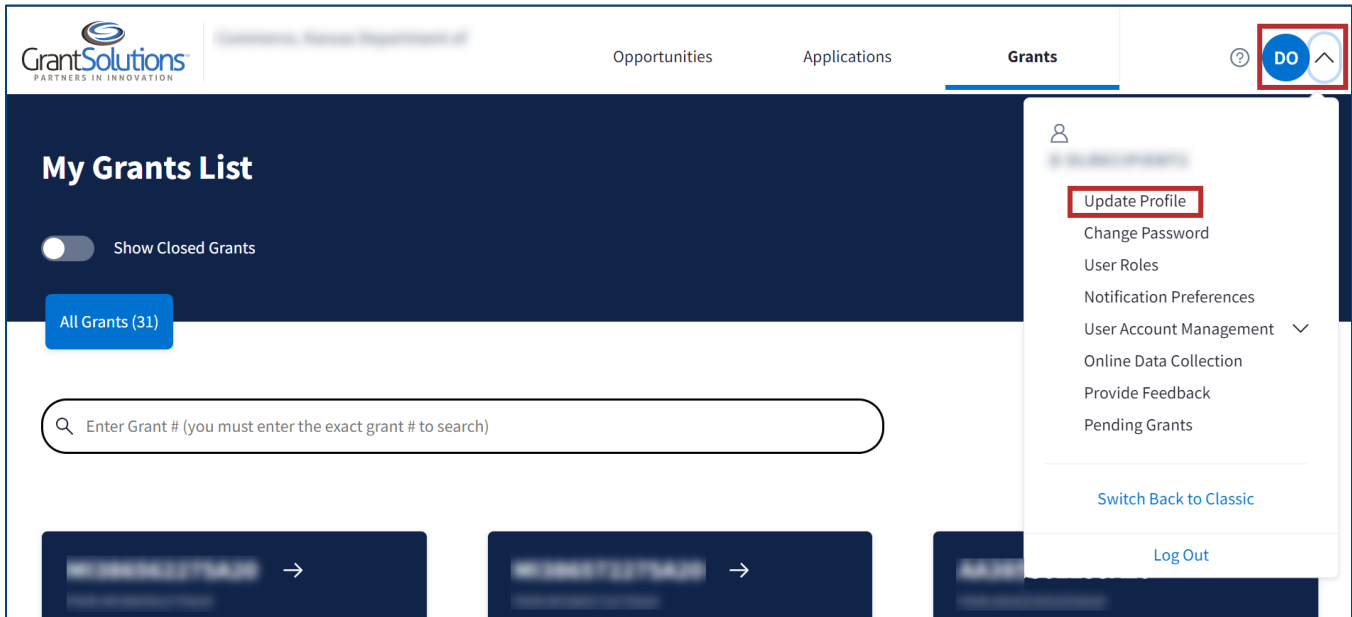# Quick Sheet: Update GrantSolutions Profile Information

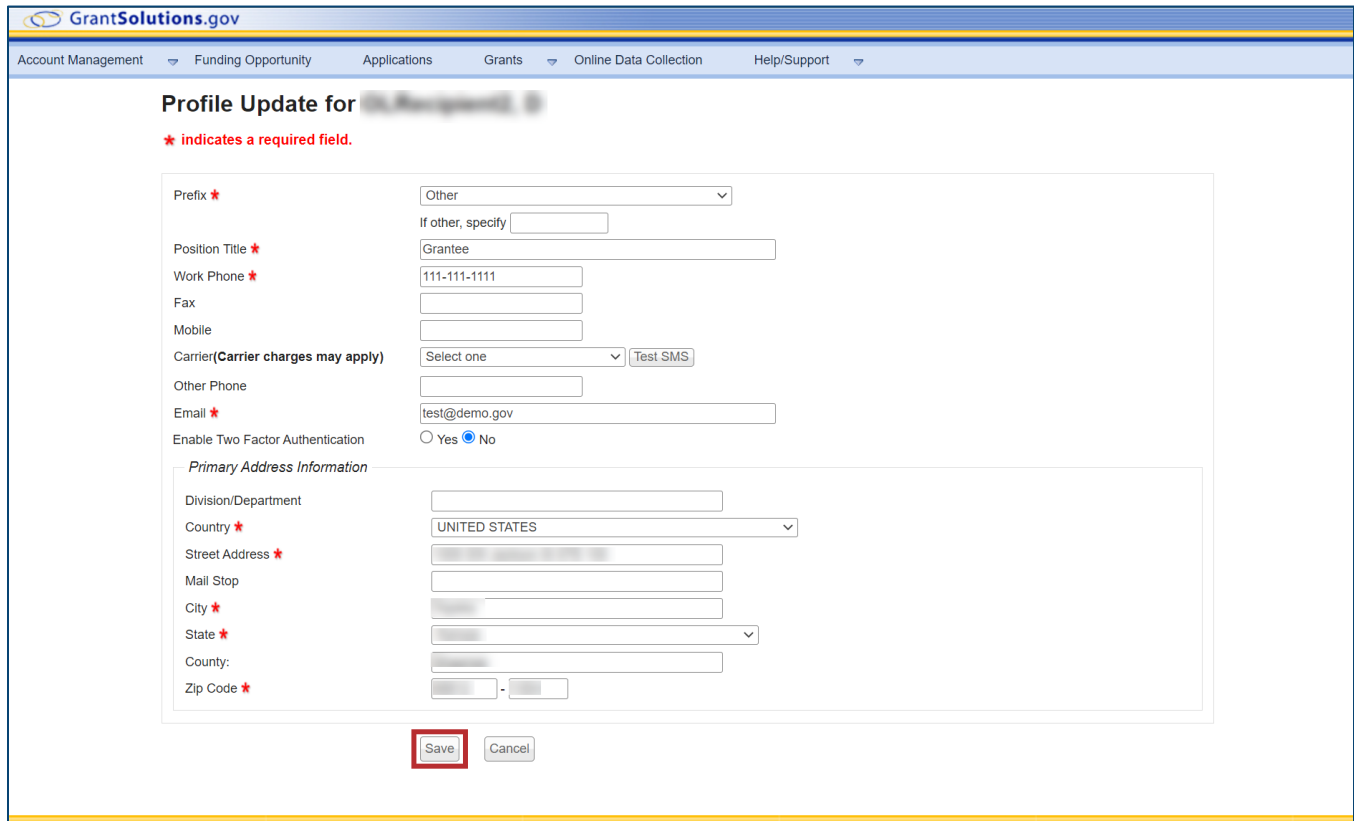**Audience**: Grant Recipients

UPDATE PROFILE INFORMATION

1. From a browser such as Internet Explorer or Google Chrome, navigate to www.grantsolutions.gov and click the **Login** button.

2. The "GrantSolutions Login" screen appears. Log in with your Login.gov account.

3. The "My Grants List" screen appears. To reach the "Profile Update" screen, click the **Avatar** drop-down and select the **Update Profile** option.

4. The "Profile Update for Username" screen appears. Enter all **required information** and click the **Save** button.

Note: Fields with a red asterisk indicates a required field.