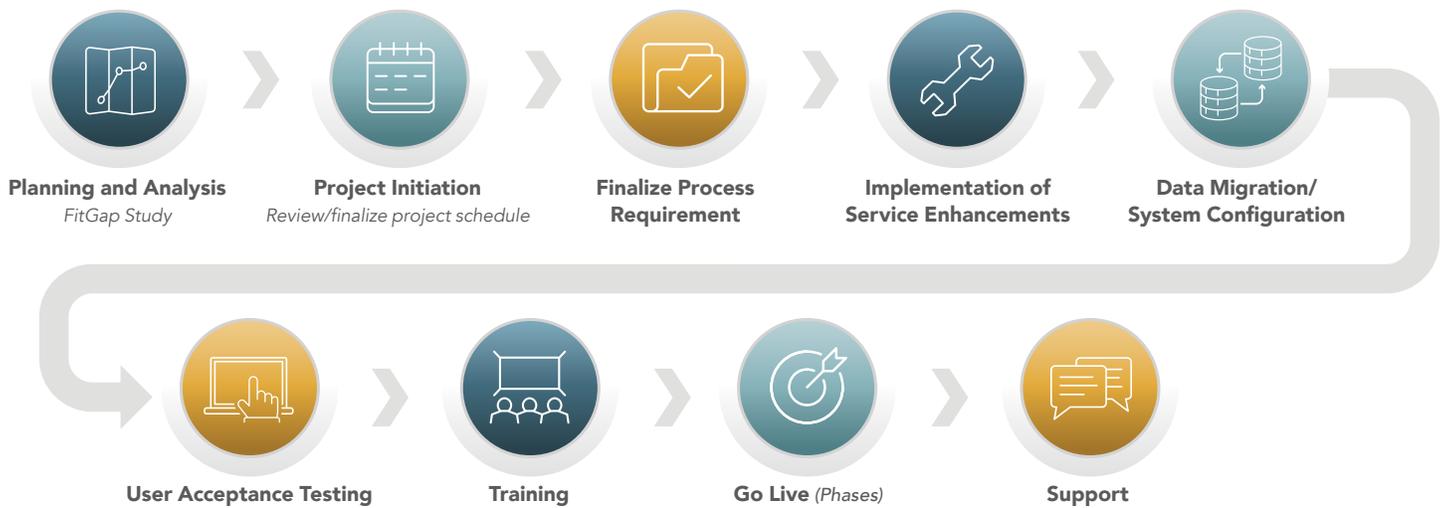


# Partner Onboarding



GrantSolutions works in close collaboration with each Partner through a phased onboarding process to identify specific needs, assess how GrantSolutions capabilities align with current business processes, and develop a detailed, tailored plan for transitioning to the new systems and services.

## **Planning and Analysis**

Solid planning is the basis of effective transition. As part of this phase, GrantSolutions encourages Partners to leverage a change management strategy to facilitate internal project planning, communication, and implementation. Additionally, GrantSolutions' FitGap Study assesses how well available functionality and features fit current Partner processes and data requirements and provides a collaborative plan to address any gaps in the GovernmentSolutions product/services suite.

## **About GrantSolutions**

GrantSolutions is a leading national grants services provider, managed by HHS, supporting the full Federal grant life cycle across 10+ Cabinet-level and independent Partner agencies. GrantSolutions Partners have worked together to encourage better use of data to drive more efficient and effective grants management practices and improve the return on the Federal taxpayer investment.

For more information, email [information@grantsolutions.gov](mailto:information@grantsolutions.gov)



## Project Initiation

GrantSolutions reviews key decision points for the transition, data migration, system enhancements, training, and support and deliver a finalized project schedule.



## Process Requirements Finalization

GrantSolutions completes in-depth review of all business processes to finalize configurations related to each and supports Partners in making any required process or policy changes.



## Service Enhancement Implementation

GrantSolutions works closely with Partners to gather and finalize requirements and completes any required customization through a standard development process.



## Data Migration/ System Configuration

We map Partner data to GrantSolutions system data in preparation for data migration to a test environment. We thoroughly test the data, revise scripts accordingly, and repeat the process as needed.



## User Acceptance Testing

GrantSolutions works with Partner staff to confirm functionality, identify any needed revisions, and formalize acceptance of the system as configured for the Partner.



## Training

GrantSolutions plans training and develops user documentation throughout Onboarding, and provides a blend of hands-on training, webinars, and computer-based instruction.



## Go Live

GrantSolutions activates fully functional user accounts within the system.



## Support

GrantSolutions offers flexible support models including on-site, web-based, and Partner-specific approaches.

For more information, email [information@grantsolutions.gov](mailto:information@grantsolutions.gov)



**Community:** [HHS.gov](https://www.hhs.gov) | [Grants.gov](https://www.grants.gov) | [USA.gov](https://www.usa.gov) | [NIH.gov](https://www.nih.gov) | [WhiteHouse.gov](https://www.whitehouse.gov)  
[USAspending.gov](https://www.usaspending.gov) | [SBA.gov](https://www.sba.gov) | [CFDA.gov](https://www.cfsis.gov) | [SAM.gov](https://www.sam.gov)